



**DIXONS
MUSIC
PRIMARY**



**DIXONS
TRINITY
ACADEMY**

Dixons Trinity Academy Dixons Music Primary

SEND Information Report

Responsibility for Review: INCo

Date of Next Review: November 2017

SEND Information Report

Introduction

The academy believes that the entitlement to a broad, balanced, relevant and differentiated curriculum is a right for all and should not be constrained by age, gender, creed, race, physical disability, special education need or vulnerability. This entitlement should be delivered by trained personnel, committed to maximum inclusion, who are able to provide a happy, sensitive, secure and developmental environment in which all individuals are encouraged and enabled to undertake self-development, self-advocacy, respect for self, respect for others and respect for the environment. Equality of opportunity, thoughtful and effective assessment and testing, parental involvement and a variety of teaching and learning styles appropriate to the needs of the individual and the subject matter should be integral to the planning of educational provision, for all students. The academy is committed to ensuring that every student who is in difficult circumstances gets the extra support that is needed, without stigma or prejudice. All students are equally valued. High standards of behaviour and moral values are set for all whilst appreciating that not all students will already have the ability to meet them.

At Dixons Trinity Academy, Mountain Rescue is made up of the heads of year (HoYs / AHoYs), individual needs co-ordinator (INCo) and a team of Mountain Rescue Mentors, and provides a holistic approach to meeting the needs of all students at the academy. The Mountain Rescue department replaces a number of departments that would be found within a traditional school structure; SEN-D, medical/first aid, pastoral, behaviour, and safeguarding. This ensures a joined up approach to meeting the needs of every child and the whole child. We do whatever it takes for as long as it takes, when they need it and because they need it. The INCo and the mentor team also provide socio-emotional development, behavioural and practical support for students at Dixons Music Primary by adding capacity to their full time teaching and support team.

The Mountain Rescue team can be contacted by calling the academy number (01274 424350) and asking for any of the following people either by job title or by name:

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| Head of Year 7 and 8 | Miss Hitch |
| Head / Assistant Head of Year 9 and 10 | Mr Trueman and Miss Vinnicombe |
| Head of Year 11 | Mr Dixon |
| Individual Needs Co-ordinator (INCo) | Miss Dempsey |
| Mountain Rescue Mentors | Mr Mughal Mr Khalil Miss Chisholm Mrs Rasib Miss Illand Mr Perez Miss Sutcliffe |

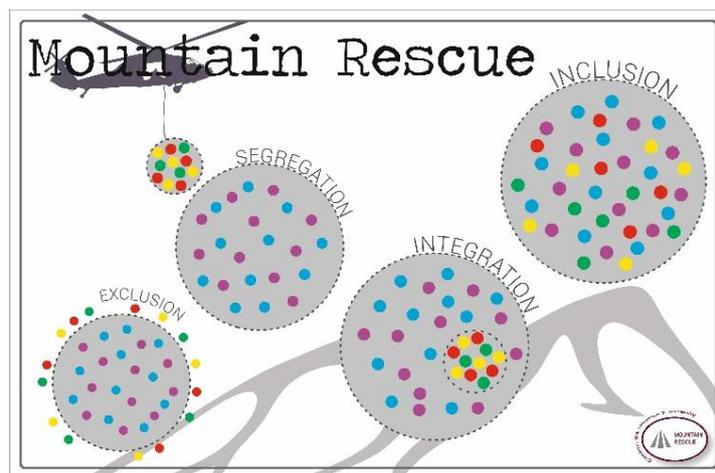
The Mountain Rescue department is committed to developing a truly inclusive school by ensuring that all Dixons Trinity and Dixons Music students are able to climb the mountain to university, or a real alternative, thrive in a top job and have a great life. We do whatever it takes for as long as it takes to ensure students reach their full potential. We recognise that any student may require the support of the Mountain Rescue department at some point during their school career and that support may be temporary or long term. Support packages are individually tailored with a focus on the Trinity drivers of autonomy, mastery and purpose, and the core values of hard work, trust and fairness, and Dixons Music Primary's values of hard work, independence and enjoyment. We work

closely with academic departments, school leadership, outside agencies and families in order to develop independent and resilient learners who make rapid and sustained progress regardless of starting point, socio-economic background, personal circumstance, special educational need or disability.

At Dixons Trinity Academy, all aspects of academy learning and community have been designed with the needs of all students – including those with additional educational needs, disabilities or other vulnerabilities – in mind and, as a result, students receive a truly inclusive education and experience with their needs being met through well designed whole school systems. True inclusion means equality, and equality in education means an equal quality education and experience for every student. This cannot be achieved through segregated services, non-specialist and/or unqualified teaching, or acceptance of inferior outcomes for certain individuals or groups.

An equal quality education and experience for all students

All aspects of academy learning and community have been designed to meet the needs of every student in the academy. Each student is treated as a unique individual and is subject to the same high expectations, respect, compassion and flexibility as their peers. Every decision and action taken is done so with the aim to ensure that every student can climb their personal mountain to university, or a real alternative, thrive in a top job and have a great life.



Values and culture

The academy provides a safe, well supervised and highly structured environment in which all students can learn and thrive. Our core values of hard work, trust, and fairness are at the heart of everything that we do; we give 100% every day, play by the rules and do what we say we are going to do. Silent corridors, exceptionally high expectations for behaviour, the advisory system, and family dining, amongst other things, ensure a safe and supportive experience for all students without the need for additionality or difference for vulnerable learners. Mountain Rescue is there for all students when they need it and because they need it.

Further information on our values and culture can be found on the academy websites:

www.dixonsta.com

www.dixonsmp.com

Teaching and learning

The main way in which every student's learning needs are met is through quality first teaching and a broad, balanced, relevant and differentiated curriculum. There are three learning cycles per

academic year, each using the assess-plan-do-review format to ensure that every child is receiving an education, including differentiation and intervention, which meets their current learning needs. Each cycle also includes liaison with parents/carers and opportunities for students to have their say as well as work on a project autonomously.

More detail about the highly effective cycle of learning and assessment can be found in the teaching and learning policy: http://www.dixonsta.com/images/PDF/Policies/DTA_Teaching_Learning.pdf

Staffing and timetable

In order to ensure a high quality learning experience for the most vulnerable learners at Dixons Trinity Academy, the timetable is differentiated to allow a more focussed and tailored learning experience for our lower ability learners. The students are set according to ability for English and for maths and these groupings are flexible on a cycle by cycle basis. Groups 1 and 2 have four lessons of English and four of maths per week and have additional time for independent projects and a broader curriculum. Group 3 have five each of English and maths whilst group 4 have seven of each allowing for a slower pace and for intervention to be incorporated into timetabled lessons. In addition to this, group 4's lessons in English, maths, science, MFL and humanities are double staffed with subject specialist qualified teachers in order to allow for smaller class sizes (by splitting the class), small group and/or 1:1 work as appropriate, without compromising those students' access to quality first teaching. For the additional staff member in each lesson their default position is with group 4; however, there is a fluid approach to double staffing within academic departments meaning that an additional subject specialist qualified teacher can be provided for groups 1 to 3 when they would benefit from it and group 4 benefit from learning as a whole class group.

At Dixons Music Primary, the timetable is highly tailored around high quality teaching and more time for effective feedback. From EYFS, all students are set by phonic ability and taught in small groups for literacy. Group sizes range from 6 to 20 pupils. The most experienced teachers teach the lowest attaining sets. From Year 2 onwards, students are also in sets for mathematics allowing interventions to be built into lessons as and when needed. The lowest attaining 20% of students in KS2 are taught in a 'mountain rescue' set for literacy and maths by a senior teacher. Once these students have caught up, they return to their normal class. In addition to this, students who require intervention follow bespoke programmes in the afternoon that are taught by additional teachers and senior staff.

Frequently asked questions

How are the different types of additional need and disability provided for at Dixons Trinity Academy and Dixons Music Primary? How are young people with additional needs taught?

The needs of all students at the academies are met through well designed whole school systems and quality first teaching. Flexibility, timely intervention and high quality differentiation are key to the success of all students and the academy understands that some children will need additional and/or different in order to achieve equal quality of education and experience. The progress of all students is assessed and reviewed as part of the highly effective learning cycles and more information on this system can be found here:

http://www.dixonsta.com/images/PDF/Policies/DTA_Teaching_Learning.pdf

For an overview of how Individual Needs are managed at the academy, including an explanation of Education, Health and Care Plans and the Student/SEN support system, please refer to the Individual Needs Policy which can be found at:

http://www.dixonsta.com/images/PDF/Policies/DTA_Individual_Needs.pdf

For a detailed summary of how different additional needs and disabilities are met, as well as an overview of how the range model is applied at the academy, please refer to our academy offer: http://www.dixonsta.com/images/PDF/Find_out_more/DTA_Local_Offer.pdf
http://www.dixonsmp.com/images/PDF/Find_out_more/DMP%20Local%20Offer.pdf

For a review of how the curriculum and learning environment are adapted and improved in order to meet the needs of children and young people with additional needs please refer to the Academy Accessibility Plan:

http://www.dixonsta.com/images/PDF/Find_out_more/DTA_Accessibility_Plan.pdf

What systems are in place for identifying and assessing the needs of children and young people with additional needs?

Information from primary school and/or other agencies, alongside our own programme of screeners and baseline testing, are the main ways in which we identify individual needs. In addition, any member of staff or parent/carer can raise a concern that would then be investigated fully by the Individual Needs Co-ordinator. This would initially involve a thorough analysis of up to date progress and attainment data alongside current provision before referring to outside agencies if needed. To raise a concern about a student please contact the INCo by calling 01274 424350 and asking for INCo.

How is provision for children/young people with additional needs evaluated for effectiveness?

Progress and attainment for all students is assessed three times per year as part of the highly effective cycle of teaching and learning and provision will be reviewed, and intervention put in place, for any student who has not made expected progress in that period of time. This enables the academy to review the overall provision of each individual student and adjust accordingly. All interventions have their own built in progress assessment mechanism that allows the academy to ensure that each one is having impact and is of value to the individual learner.

How are the children/young people and their parents/carers consulted in order to involve them in their education?

One of our key drivers at the academy is autonomy and we support and empower the children to increasingly direct their own lives, including their education, by giving them the tools to be successful now and in the future. Student voice activities are conducted throughout the year and students are encouraged and supported to share their opinions. Parent/carer contact is incorporated into each of the three learning cycles and this could be in the form of a report, a phone-call home or a parents evening. Parents can contact the academy and arrange a meeting or phone-call at any time if they have a concern or would like an update on their child's provision. For students with an Education, Health and Care Plan or Statement the INCo will arrange a yearly review of their provision (the Annual Review) for parents/carers, key school staff and any outside agencies. Interim reviews can be called at any time if the needs or provision change.

How are young people with additional educational needs and other vulnerable learners supported when moving between phases of education?

A successful transition from primary school is key to the success and wellbeing of any student and so a rigorous and supportive transition programme is in place for all admissions to the academy. All students who receive a place at the academy receive a home visit as well as being visited at their

primary school. The primary school visit is conducted by Mountain Rescue as this will be a key department in ensuring their welfare when they start at the academy. Student information sheets are completed by the primary schools and received by the academy towards the beginning of the summer term. There are two transition days for all students at the beginning of July each year – one at the academy itself and one at the University of Leeds – and additional transition visits are arranged for vulnerable students. Liaison with primary, outside agencies and parent/carers is arranged for any student with additional needs. For students with an Education, Health and Care Plan the INCo would attend their year 6 transition Annual Review in order to ensure parent/carers were fully informed of provision at the academy, to receive the most up to date information about the child's individual needs and that the provision laid out in Annual Review document could be made available in preparation for their arrival. The XLR8 summer school programme is run by the Evolve social enterprise organisation and gives students chance to meet one another before the start of the school term.

Senior members of staff interview every student at transition from KS3 to KS4 in order to ensure a high quality and appropriate KS4 pathway for every child. A meeting with an independent careers advisor is also arranged for vulnerable learners and any other student who requests it and there are dedicated options evenings and parents' evenings in order to ensure both students and their parent/carers are fully informed. For students with an Education, Health and Care Plan the Annual Review immediately prior to their taking KS4 options would be a transition review and ensure that the best provision was put in place for the students KS4 pathway.

How are staff supported to meet the needs of students with additional needs?

Focused staff training and support is crucial to ensuring that the needs of all students are met inclusively and all students receive an equal quality learning experience. All staff have access to a range of documents designed to inclusively support students with individual needs and staff training and CPD is incorporated into staff induction, peer coaching, and the weekly progress briefings that take place on a morning. In addition to this, the INCo and Mountain Rescue are available to support with individuals and classes at any time. If a student requires specialist support or intervention that is beyond the current expertise of the academy outside agency help will be sought. This could take the form of staff training or regularly scheduled input from outside specialists.

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| INIP | IN Intervention Planning Similar to the Individual Education Plan (IEP) this document outlines holistic targets that can support planning and ensure a whole school approach to meeting the needs of vulnerable students. All targets are SMART ¹ and reviewed on a cycle by cycle basis. |
| INIS | IN Inclusion Strategies These documents list students by need type and outline a range of strategies for inclusion as well as a brief description of the need and where to get additional information or support if required. |
| INIM | IN Information for Medical Needs The INIM is an at-a-glance care plan for teachers of students with medical needs such as epilepsy or diabetes. They are generated on an individual basis and include a recent picture of the student, key information and a step-by-step guide of how to manage an incident. |

¹ SMART – specific, measurable, attainable, relevant, and timely

How does the academy work collaboratively with the local authority and other outside agencies?

Outside agency involvement is sought when the needs of a student go beyond the expertise of the academy. This could be for staff training or to work directly with an individual student or group of students. A detailed programme of everything that is on offer in Bradford can be found in Bradford's Local Offer at:

<https://localoffer.bradford.gov.uk/>



How is the socio-emotional development of the students supported? How is bullying prevented?

At Dixons Trinity Academy, the socio-emotional developmental needs of the students are supported through the advisory system – small pastoral groupings for registration, DEAR (reading), and PDS – Personal Development Studies (PDS), family dining (<http://www.dixonsta.com/index.php/disfeat>), the values driven culture, and the behaviour for learning policy (http://www.dixonsta.com/images/PDF/Policies/DTA_Behaviour_for_Learning.pdf). In addition, Mountain Rescue provides a drop in service for all students where they can discuss anything that is concerning them and receive the support that they need.

At Dixons Music Primary, students are well supported through PSED (Personal, Social and Emotional Development) studies, assembly, enrichment days and through their morning and afternoon meetings with their class teachers. For those students who need extra support, a well established nurture group is available on four afternoons a week teaching students basic skills such as turn taking and self regulation. The academy incorporates anti-bullying themes into the curriculum and has a rigorous system for identifying, reporting and following up all alleged bullying incidents. See the anti-bullying policy:

<http://www.dixonsmp.com/images/PDF/Policies/DMP%20Anti-Bullying.pdf> and behaviour for learning policy:

http://www.dixonsmp.com/images/PDF/DMP_Behaviour_for_Learning_2016_17.pdf

How does the academy ensure that students with additional needs and/or other vulnerabilities are treated fairly at the admissions stage?

Please refer directly to our admissions policy for a detailed explanation of how we achieve this:

http://www.dixonsta.com/images/PDF/Policies/DTA_Admissions_2015.pdf

How does the academy ensure that it is meeting the needs of students with additional needs who are also in local authority care (LAC)?

The needs of all students, including those with additional needs and/or who are looked after by the local authority, are met through well designed whole school systems and quality first teaching. The

Mountain Rescue department is there to meet the individual needs of all students when they need it and because they need it, including those with additional needs and/or who are looked after by the local authority, and staff within this department have the expertise, experience and contacts needed to ensure this is done to a high standard. All provision is based on the principles of true inclusion; equal quality of education and experience for all students, regardless of starting point, socio-economic background, personal circumstance, special educational need or disability. The INCo or a representative of the Mountain Rescue department attends the regular LAC and PEP (Personal Education Plan) of any student who is identified as LAC and is then responsible for ensuring the implementation of any provision outlined in the plan at the academy.

What should I do if I am not happy with the provision that has been put in place for my child at the academy?

Please let us know at the first available opportunity! Providing a high quality education is of paramount importance and we believe that a close working relationship between the academy, student and parent/carers is crucial in achieving this. We actively seek to collaborate with parent/carers on a cycle by cycle basis but understand that things can change much more quickly than this. We are always happy to arrange a meeting or phone-call in order to discuss a student's provision and how best to meet their needs.

Any complaints to the academy would follow the standard complaints procedure for the Dixons Multi-Academy Trust, details of which can be found by following the link below:

[http://www.dixonsta.com/images/PDF/Policies/Complaints_procedure - Jan 2015.pdf](http://www.dixonsta.com/images/PDF/Policies/Complaints_procedure_-_Jan_2015.pdf)

Support in the resolving of disagreements and complaints regarding provision for students with additional needs is also provided by the local authority and details can be found by following the link below:

<https://localoffer.bradford.gov.uk/Content.aspx?mid=29>